

MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 20 MAY 2019 in the MEMORIAL HALL
Annual Meeting of the Council

Councillors present Mr Roland Stretch, Mr Stephen Jones, Mrs Tracey Scott,
 Miss June Cohen-Kingsley, Mrs Nicky Whittall

Clerk Mrs Doreen Brookes

At the election held on Thursday 2 May 2019, five existing councillors were returned to the Council unopposed and one new councillor was elected. There is a vacancy for one more councillor. The six councillors have signed the Declaration of Acceptance of Office of Councillor and completed the forms of the Declaration of Disclosable Pecuniary Interests and Notification of Other Interests.

2714 **To receive apologies for absence** Mr Stewart Scothern

2715 **Election of the Chairman**

Cllr Stewart Scothern was unanimously elected unopposed as Chairman for the next twelve months; proposal made by Cllr R Stretch and seconded by Cllr J Cohen Kingsley.

2716 **Election of Deputy Chairman**

Cllr R Stretch was unanimously elected unopposed as Deputy Chairman for the next twelve months; proposal made by Cllr S Jones and seconded by Cllr N Whittall

In the absence of Cllr Scothern the meeting was chaired by Cllr R Stretch

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Present for the Open Forum: no-one

Apologies were received from; County Cllr S Morris, City Cllr M Thomas, and City Cllr K Budden

Standing Orders were reinstated

2717 **Election of the Deputy Chairman, Internal Reviewer of Accounts, Representative on the Memorial Hall Committee, Planning Committee**

The following elections were made:

Internal Reviewer of Accounts	Cllr S Scothern
Representative on the Memorial Hall Committee	Cllr J Cohen-Kingsley
Planning Committee	Cllr S Jones and Cllr J Cohen Kingsley

2718 **Appointment of the Responsible Financial Officer**

Resolution: to re-appoint the clerk, Mrs D Brookes, as the Responsible Financial Officer.

2719 **Appointment of a Data Protection Officer**

Resolution: to appoint the clerk, Mrs D Brookes as the DPO.

2720 **To record Declarations of Interest** none

2721 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting of the Parish Council held on Monday 15 April 2019 as a true record. They were duly signed by the chairman of the meeting.

2722 Progress Reports (for information only)

- City Council is carrying out the litter collection at the recreation field play area, weekly if necessary but is monitoring the collection
- The new litter bin is in place at the Manor Lane bus stop. Thanks have been received for putting the enclosed top bin in place.
- A response has been received from Lancashire County Council concerning the signs for protecting the canal bridges. New signage has been erected at the Hasty Brow Road bridge and the County Council has indicated that it will assess Hest Bank Lane bridge (which the Canal & River Trust has asked to be prioritised) and decide on the most appropriate signage. The Council is disappointed with the length of time that it took to receive a response to the request and that nothing is to be done at the Hatlex Lane bridge. The Parish Council has offered to pay for signs. Further contact is to be made with County Council.
- Recreation field work; contact had been made with Duncan Ross Ltd, Drainage, in April and it was hoped that the work would commence in the near future but so far work has not commenced and they are to be pressed for a commencement date.

2723 Administration

Neighbourhood Plan: the Council has received a draft of the information that the Neighbourhood Plan Steering Group intends to send to all residents -this was approved. It is not entirely clear yet what format it is to be presented in.

A Habitats Regulations Assessment and a Strategic Environmental Assessment has been carried by a firm called Aecom and they have sent the Strategic Environmental Assessment to Natural England, the Environment Agency and Historic England for these agencies to comment on the Neighbourhood Plan. Any developments locally must take these reports into account and if necessary take steps to mitigate possible harmful effects. The Neighbourhood Plan must be in line with Lancaster City Council's Local Plan. Therefore the Examiner's report on the Local Plan following the recently held hearings is awaited. It is hoped that consultation will begin fairly soon.

Community Development Group; due to unfortunate unforeseen circumstances and the lack of volunteers the Group has been unable to make any progress.

Caravan on the foreshore; this is parked without permission on parish council land and it would appear that someone is living there. This is seen as a possible breach of local byelaws and of planning permission. Some advice concerning its removal has been sought from the Police and from Lancaster City Council Environmental Services but as it is on parish council land there is little they can do. It was decided to pursue the matter through legal channels and a solicitor is to be consulted.

2724 Financial matters

Resolution: to approve the end-of-year receipts and payments report presented by the clerk.

Current Account £3,251.34 Savings Account £143,668.06

Payment for the printing of the Neighbourhood Plan Steering Group's consultation booklet; a quotation of £420.75 +VAT has been received from Promotional Gods for printing 1375 booklets.

Resolution: to accept this quotation and to agree to pay the printing costs.

A cheque will be issued on the receipt of a pro forma invoice as payment is required on collection from the printers.

2725 Open Spaces

Memorial Hall field; designation as a Centenary Field -an annotated draft copy of a Deed has been received from Fields in Trust and carefully considered.

Resolution; to approve the Deed and the attached plan.

Open space maintenance -planters; Cllr Cohen Kingsley is to carry out work on the planters and to investigate the purchase of perennial plants for these.

Resolution; to approve the spending on plants to a maximum of £400.

2726 Highways

Hasty Brow crossroads; there is still concern about safety although Lancashire County Council Highways are said to be looking further at the problems. Mr B Maitland has put forward some suggestions for improvements which are being considered. The cost of Speed Indicator Detection and warning signs is being investigated for use here and possibly other locations in the parish where the 20mph limit is not always adhered to. Some or all of the cost of the signs could be borne by the parish council if permission was given for their use.

Throstle Grove snicket; a suggestion for off-set bollards to prevent its use by horses has been looked at but such bollards could preclude the use of the snicket by mobility scooters, wheelchairs and children's buggies. Left in abeyance.

2727 Matters arising from the Parish Assembly

Hasty Brow crossroads -see above

2728 Planning Applications

Applications received

19/00418/FUL 1 Hatlex Drive, Hest Bank, LA2 6HA

19/00473/FUL Belmont Farm, Hasty Brow Road, Slyne, LA2 6AG

No issues were raised on the above applications

19/00576/ADV Hest Bank Hotel, Hest Bank Lane, Hest Bank, LA2 6DN

Concern was raised about the proposed number of signs and hoardings (12) as they could potentially cause a distraction on the corner and narrow section of the lane and over the canal bridge, also the number of illuminated signs would add to light pollution in the area.

Applications permitted

19/00378/AD Belmont Farm, Hasty Brow Road, Slyne, LA2 6AG -approval not required

19/0046/TPO 21A Hest Bank Lane, Hest Bank, LA2 6DG

2729 Payment of Accounts

Resolution: to authorise the transfer of £2000 from the Deposit Account to the Current Account

Resolution: to approve the payment of the accounts as listed:

	DD Eon	8.44	electricity bill -burial ground
	DD Information Commissioners Office	35.00	data protection fee
	DD BT	199.40	phone bill
Cheque 122219	Envirocare Maintenance Solutions	876.00	grounds maintenance -April
	122220 Glasdon UK	146.58	new enclosed litter bin
	122221 Mrs D Brookes	882.10	clerk's salary
	122222 Petty cash	17.94	sundry items
	122223 Mr S Brade	456.00	groundsman's pay and material invoices

2730 Matters raised by members for future consideration

Overgrowing hedges causing a hazard

2731 Date of next meeting

Monday 17th June 2019 at 7.30pm.

The meeting was declared closed at 8.55pm